

## Hospital Preparedness Checklist for Suspected or Confirmed 2019-nCoV Patients\*

All hospitals should be equipped and ready to:

- Prevent spread of 2019-nCoV
- Identify and isolate patients with 2019-nCoV and inform key facility staff and public health authorities
- Care for a limited number of patients with known or suspected 2019-nCoV as part of routine operations
- Potentially care for a larger number of patients in the context of escalating transmission
- Outline plans for internal and external communication
- Monitor and manage healthcare personnel with potential for exposure to 2019 nCoV
- Manage the impact on patients, the facility, and healthcare personnel

Objective	YES	NO
Ensure facility infection prevention and control policies are consistent guidance provided for 2019 nCov		
Review procedures for rapidly identifying and isolating suspected 2019-nCoV patients		
Assure ability to implement triage activities based on public health guidance including at the facility and using remote (i.e., phone, internet-based) methods where appropriate to minimize demand on the health care system		
Ensure that airborne infection isolation rooms are available and functioning correctly and are appropriately monitored for appropriate airflow		
Assess availability of personal protective equipment (PPE) and other infection prevention and control supplies (e.g., hand hygiene supplies) that would be used for both healthcare personnel (HCP) protection and source control for infected patients (e.g., facemask on the patient).		
Have contingency plans if the demand for PPE or other supplies exceeds supply.		
Facility to have a tentative team of HCP identified and specially trained/educated on 2019 nCoV management to manage any suspected or confirmed cases of 2019 nCoV		
Review procedures for laboratory submission of specimens for 2019-nCoV testing.		
Assess effectiveness of environmental cleaning procedures & provide education/refresher training for environmental services personnel.		
Review policies and procedures for monitoring and managing HCP with potential for exposure to 2019-nCoV, including ensuring that HCP have ready access, including via telephone, to medical consultation.		
Ensure that appropriate HCP have been medically cleared, fit-tested, and trained for respirator(N95) use.		
Provide education and refresher training to HCP regarding 2019-nCoV diagnosis, how to obtain specimen testing, appropriate PPE use, triage procedures including patient placement, HCP sick leave policies, and how and to whom 2019-nCoV cases should be reported, procedures to take following unprotected exposures (i.e., not wearing recommended PPE) to suspected 2019-nCoV patients at the facility.		
Review plans for visitor access and movement within the facility		
Ensure that specific persons have been designated within the facility who are responsible for communication with public health officials and dissemination of information to other HCP at the facility.		
Confirm the National/ County department of Health contacts for reporting 2019-nCoV cases		

## Healthcare Professional Preparedness Checklist for Transport and Arrival of Patients Potentially Infected with 2019-nCoV

**Front-line healthcare personnel** in Kenya should be prepared to evaluate patients for novel coronavirus (2019-nCoV). The following checklist highlights key steps for healthcare personnel in preparation for transport and arrival of patients potentially infected with 2019-nCoV.

- **Stay up to date on the latest information about signs and symptoms, diagnostic testing, and case definitions for 2019-nCoV disease.**
- **Review your infection prevention and control policies and National infection control recommendations for 2019-nCoV for**
  - ✓ Assessment and triage of patients with acute respiratory symptoms
  - ✓ Patient placement
  - ✓ Implementation of Standard, Contact, and Airborne Precautions, including the use of eye protection
  - ✓ Visitor management and exclusion
  - ✓ Source control measures for patients (e.g., put facemask on suspect patients when outside isolation room)
  - ✓ Requirements for performing aerosol generating procedures
- **Be alert for patients who meet the case definition for persons under investigation (PUI)**
  - ✓ Know how to report a potential 2019-nCoV case or exposure to facility infection control leads and public health officials
  - ✓ Know who, when, and how to seek evaluation by occupational health following an unprotected exposure (i.e., not wearing recommended PPE) to a suspected or confirmed nCoV patient
  - ✓ Remain at home, and notify the nearest health facility, if you are ill
  - ✓ Know how to contact and receive information from your state or local public health agency.

Note: Movement of suspected or confirmed cases inside or outside a healthcare facility should be limited and only authorized and supervised by a designated team of people with infection control knowledge.

### **CRITICAL CONTACTS FOR REPORTING AND CONSULTATION**

#### **MOH-DDSR HOTLINES**

**0729471414**

**0732353535**

**0748592455, 0800721316 (Toll free)**